**SWIGS Kick-off Meeting**

*Insert eye-catching SWIGS logo here! Any graphic artists around?*

Wednesday 14th – Thursday 15th June 2017

[www.geomag.bgs.ac.uk/research/SWIGS/home.html](http://www.geomag.bgs.ac.uk/research/SWIGS/home.html)

BGS Edinburgh. The Lyell Centre, Research Avenue South, Edinburgh EH14 4AP

Switchboard: 0131 667 1000. Alan: 0131 650 0257 (direct), awpt@bgs.ac.uk

Directions and accommodation options: <http://www.bgs.ac.uk/contacts/sites/edinburgh/home.html>

Hotels nearby are not particularly accessible on foot or even by bus, because of the major road network in the area. We suggest that you use city centre accommodation, which is also better for seeing the city, but it is up to you. The Heriot Watt University campus is the terminus for the 25, 34 and 45 buses that pass near the central Edinburgh ‘Waverley’ train station. Cost is £1.60 one-way. Travel time from the Waverley station to BGS by bus is not less than 40 minutes. Taxis might be 20-30 minutes from the centre, traffic permitting. We are about 10 minutes from the airport by car/taxi. Taxi from city will be ~£20 and from airport ~£10.

**Day 1**

13:00-14:00 Arrival, registration at the Lyell Centre front desk. Sandwich lunch provided.

14:00-15:15 Session 1: Introduction to SWIGS (Alan Thomson to lead)

* + - Introductions by all present
		- What is SWIGS about? – overview and background
		- Management issues (WP5): reporting, meetings, workshops, outreach events, role of and interaction with project partners and stakeholders, recruitment planned …
		- Data Management Plan (led by Jaana Pinnick, NERC)
		- Discussion on issues raised

15:15-15:45 Coffee break

15:45-16:45 Session 2: Work Package 1 (Mervyn Freeman to coordinate)

* + - Introduction to science issues under WP1 for the novice
		- Outline of research plans and previous activities by all WP1 institutes, including roles of researchers and new recruits
		- Timeline of activities & discussion on coordination

16:45-17:45 Session 3: Work Package 3 (Jim Wild to coordinate)

* + - Introduction to science issues under WP3 for the novice
		- Outline of research plans and previous activities by all WP3 institutes, including roles of researchers and new recruits
		- Timeline of activities & discussion on coordination

17:45-18:00 Open discussion on any major issues raised today

18:00 End of Day 1

19:30 Dinner in city centre, within reasonable walking distance from train station

**Day 2**

09:30-10:30 Session 3: Work Package 2 (Kathy Whaler to coordinate)

* + - Introduction to science issues under WP2 for the novice
		- Outline of research plans and previous activities by all WP2 institutes, including roles of researchers and new recruits
		- Timeline of activities & discussion on coordination

10:30-11:00 Coffee break

11:00-12:00 Session 4: Work Package 4 (Ciaran Beggan to coordinate)

* + - Introduction to science issues under WP4 for the novice
		- Outline of research plans and previous activities by all WP4 institutes, including roles of researchers and new recruits
		- Timeline of activities & discussion on coordination

12:00-13:00 Short presentations by project partners and stakeholders present (TBC)

13:00-13:15 Open discussion on any major issues raised today. Way forward and next steps.

13:15-14:00 End of meeting. Sandwich lunch provided